

## **Minutes**

### **Web and Audio Conference of the Executive Committee Uniform Law Commission**

May 5, 2020  
Chicago, IL

Daniel Robbins, Chair of the Executive Committee, called the meeting to order on May 5, 2020, at 12:02 Chicago Time.

The following members of the Committee were present: Carl H. Lisman, President; Timothy Berg, Committee on Scope and Program Chair; Bill Breetz, Vice President; Steve Wilborn, Legislative Committee Chair; Tom Buiteweg, Treasurer; Martha Starkey, Secretary; Anita Ramasastry, Immediate Past President; Paula Tackett; Ryan Leonard; and Jamie Pedersen.

Also present: Tim Schnabel, Executive Director; Elizabeth Cotton-Murphy, Chief Administrative Officer; Ben Orzeske, Chief Counsel; Katie Robinson, Legislative Program Director; and Greg Young, Director of Information Technology.

#### 1. Minutes

A motion was made and approved accepting the minutes of the Executive Committee Meeting held April 20, 2020.

#### 2. Appointment of New Study Committees

President Lisman reported on appointing the three study committees to evaluate three clusters of possible projects relating to current and future epidemics and pandemics. Diane Boyer-Vine will Chair the Study Committee on Public Health Emergency Authorities, Mike Houghton will Chair the Study Committee on Mitigation of Public Health Emergency Business Disruptions, and Ray Pepe will Chair the Study Committee on State Governance during Public Health Emergencies. Executive Director Schnabel is working with chairs to hire study committee reporters.

#### 3. 2020 Annual Meeting

Chair Robbins and President Lisman do not believe that that the ULC can host an in-person meeting in Madison this summer due to the global pandemic. Chair Robbins summarized the alternative meeting plans also submitted in writing for the Committee's consideration.

The meeting this July will not go forward as an in-person meeting. Instead, we will use Zoom to facilitate remote consideration and approval of final acts over the dates originally scheduled for the annual meeting, July 10 – 15, 2020. This will help maintain the pipeline of acts and will provide these important acts to the states for enactment on schedule in 2021. A second meeting, perhaps in person, will be held sometime in the fall to consider acts up for a first or interim reading.

President Lisman announced plans to hold the 2021 Annual Meeting in Madison, using many of the same venues planned for this summer's meeting. This approach will greatly minimize potential financial losses. The annual meeting contract in New York City will be cancelled or possibly rebooked.

President Lisman announced plans to appoint a small committee to make recommendations on procedural changes that may be necessary to allow us to hold our meeting remotely.

The committee discussed the challenges presented in hosting the annual meeting via webinar and offered feedback on alternative meeting plans. After discussion, a motion was made and approved authorizing the President to proceed with the alternative meeting plans as outlined in the memo. The motion passed unanimously.

#### 4. Other Business

Greg Young, Director of Information Technology, reported on upgrades to the web portal configuration designed to make the website more user-friendly. Staff continues to test the final configuration and the vendor is working on repairs to a handful of minor issues discovered during testing. The major functionality such as invoicing payment and meeting registration has been fixed. Upgrades to the web portal should be finalized in the next few weeks.

The meeting was adjourned at 2:40 p.m. Central Time.